



**MEMORANDUM**

**TO:** Superintendents, Principals, School Leaders  
**FROM:** Maggie Paino, Director of School Accountability  
**DATE:** May 26, 2017  
**RE:** School Improvement Plans for SY 2017-18

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Pursuant to IC 20-31-4-6(5) and 511 IAC 6.1-1-4(1)(J), all public schools, including charter schools, and state-accredited non-public schools must complete a school improvement plan with input from a committee of individuals interested in the school. 511 IAC 6.2-3-5(a) requires school improvement plans to be submitted to the Department of Education (Department) no later than June 30 of the school year before the year of implementation. However, this June 30<sup>th</sup> submission deadline was established prior to the administration of the statewide assessment during the spring.

Therefore, a school will be required to submit its school improvement plan for the 2017-18 school year to the Department **no later than September 15, 2017**. This will allow a school to review and consider statewide assessment data from the 2016-17 school year when revising its school improvement plan for the upcoming school year. Schools may begin submitting school improvement plans for the 2017-18 school year as of **June 9, 2017**.

During this time before assessment results are available, the Department recommends that a school review its school improvement plan and make any necessary revisions or updates to the components that do not require statewide assessment data.

Further information on the submission of school improvement plans, including required components of the school improvement plan, what entities are required to submit to the Department, and how to submit the school improvement plan is available in the attached document.

Questions regarding the content of this memorandum and the attached document should be sent to [schoolaccountability@doe.in.gov](mailto:schoolaccountability@doe.in.gov).